St Albans Girls' School

Determined Admission Arrangements for 2027/28

General Principles

St Albans Girls' School is a single sex comprehensive school in St Albans for girls aged 11-18. The sixth form is co-educational. We are a high achieving specialist Business and Enterprise Academy, specialising in educating girls. Girls are admitted at the age of 11+ without reference to ability or aptitude using the criteria below. The main principle of admission to STAGS is to maintain the integrity of the character of the school providing a superb breadth of learning opportunities for young people in the community of St Albans. Applications are welcome from parents whose child are likely to make a full and committed contribution to the life of the school, and to benefit from the extensive additional facilities and opportunities.

The published admission number (PAN) for Year 7 for September 2027 will be **240.**

Applicants should make an online application at www.hertfordshire.gov.uk/admissions and Hertfordshire parents can contact the CSC on 0300 123 4043 for a paper application form if they do not have internet access. Paper forms should be returned to Admissions and Transport, Farnham House, Six Hills Way, Stevenage, Hertfordshire, SG1 2FQ Postal Point: CHR102

The Admissions Policy for entrance into our Co-educational Sixth form is given in **Appendix 4**.

Girls with an Education, Health and Care Plan (EHCP) naming the school in accordance with Section 324 of the Education Act 1996 and Section 43 of the Children and Families Act 2014 must be admitted and will count towards the published admission number.

If the School receives more applications than places available, the following criteria will be applied to in the order printed below to prioritise applications.

Oversubscription criteria:

Rule 1 – Girls looked after and Girls who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order.

Rule 2 - Medical or Social: Girls for whom it can be demonstrated that they have a particular medical or social need to go to the school.

A panel of Hertfordshire County Council officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.

Rule 3 - Siblings living in the priority area: Girls who have a sibling at the school, living in the priority area at the time of application (unless the sibling is in the last year of the normal age-range of the school) Note: the 'normal age range' for our school is Years 7 to 13 as we are an 11-18 school.

Rule 4 - Children of Staff:
Children of members of staff who have been employed at the school on a permanent contract, for two or more years at the time at which the application is made, whether full time or part time, teaching or education support staff. Children of a member of staff recruited to fill a vacant post for which there is a demonstrable skill shortage.

For the purpose of this rule, the child of a member of staff is defined as any child for whom a member of staff has parental responsibility. Parental responsibility is defined as:

- He/She is the child's natural mother, natural father or has demonstrable legal parental responsibility, for which evidence is provided
  Further information on parental responsibility can be found here.

Rule 5 – Girls who, at the closing date of application, attend the following priority primary school: Beech Hyde primary school and nursery

Priority area for St Albans Girls' School

Parishes/unparished areas or towns in the school's priority area are: St Albans, Sandridge, Aldenham, Colney Heath, Harpenden, Kimpton, London Colney, Redbourn, Shenley, St Michael, St Stephen and Wheathampstead. See map of Admissions Priority Area Appendix 1, to assist as visual reference.

Girls living in the priority area:
Girls who live in the priority area will be allocated places at the school in accordance with the percentages outlined below:

Parish	Average percentages of Allocated Places (over last 5 Years)
Aldenham	4
Colney Heath	2
Harpenden	13
Kimpton	1
London Colney	4
Redbourn	2
Sandridge	11
Shenley	2
St Albans	46
St Michael	1
St Stephen	10
Wheathampstead	4

Please note that the percentages refer to the percentage of places remaining - following application of criteria 1 to 4. These percentages are based on the average number of applications from each parish/unparished area or town between 2021 and 2025.

Rule 6: Girls who live in the priority area for whom STAGS is the nearest Hertfordshire maintained non-faith, non-partially selective school or academy that makes provision for girls. If more girls qualify under Rule 6 than there are places available, places will be allocated to those who live closest to the school.

Rule 7: Girls who live in the priority area for whom STAGS is not the nearest Hertfordshire maintained non-faith, non-partially selective school or academy that makes provision for girls. If more girls qualify under Rule 7 than there are places available, places will be allocated to those who live closest to the school.

Surplus Places – If a named parish does not use its full allocation, any surplus places will first be allocated to those who live closest to the school from any parishes in the priority area.

Girls living outside the priority area

Rule 8: Siblings living outside the priority area: Girls who live outside the priority area and who have a sibling at the school at the time of application, excluding sisters who a) first entered the school in the Sixth Form (Year 12) or b) are in Year 13 which is the last year of the normal age range of the school.

Rule 9: Places will be allocated on a random basis.

Random allocations are undertaken independently of the school by Hertfordshire County Council. Every child's preference is allocated an individual random number between 1 and 1 million when their name has been entered onto the county council's admissions database. If a preference is expressed for St Albans Girls' School, this number will be used in the random allocation process, with the lowest number being given priority.

Definitions and explanations are attached at Appendix 2.

Tiebreak

These rules are applied in the order they are printed above. If more Girls qualify under Rules 1, 2, 3, 4, 5 and 6 than there are places available, a tie-break will be used by applying the next rule to those Girls.

Where there is a need for a tie-breaker where two different addresses measure the same distance from a school, in the case of a block of flats for example the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be random. Every child entered onto the HCC admissions database has an individual random number assigned, between 1 and 1 million, against each preference school. When there is a need for a final tie break the random number is used to allocate the place, with the lowest number given priority.

In Year Admissions

The school is part of the Hertfordshire County Council's coordinated In Year admissions scheme. In year applications should be made online at www.hertfordshire.gov.uk/admissions. A paper application form can be requested from the Customer Service Centre, 0300 123 4043.

Places will first be allocated in accordance with rules 1-5 above and then as follows:

Rule 6: Girls who live in the priority area for whom it is their nearest Hertfordshire maintained school or academy that is non-faith, non-partially selective and makes provision for Girls of the relevant gender. If more Girls qualify under rule 6 than places are available, the tiebreak would be those that live closest to the school.

Rule 7: Girls who live in the priority area for whom STAGS is not the nearest Hertfordshire maintained non-faith, non-partially selective school or academy that makes provision for girls. If more girls qualify under Rule 7 than there are places available, places will be allocated to those who live closest to the school.

Rule 8: Siblings living outside the priority area: Girls who live outside the priority area and who have a sibling at the school at the time of application, excluding sisters who a) first entered the school in the Sixth Form (Year 12) or b) are in Year 13 which is the last year of the normal age range of the school.

Rule 9: Girls outside the priority area on a random basis.

Hertfordshire County Council will write to you with the outcome of your application and if you have been unsuccessful, we will include registration details to enable you to login and appeal online at www.hertfordshire.gov.uk/schoolappeals

Continuing Interest

After places have been offered, Hertfordshire County Council will maintain a continuing interest (waiting) list on behalf of the school. A child's position on a CI list will be determined by the admission criteria outlined above and a child's place on the list can change as other girls join or leave it. The county council will contact parents/carers if a vacancy becomes available and it can be offered to a child.

Continuing interest lists will be maintained for every year group until the summer term (date to be specified and confirmed to parents at the time of allocation). To remain on the CI (waiting) list after this time, parents must confirm they are still interested in a place by completing an In Year application form.

Fair Access

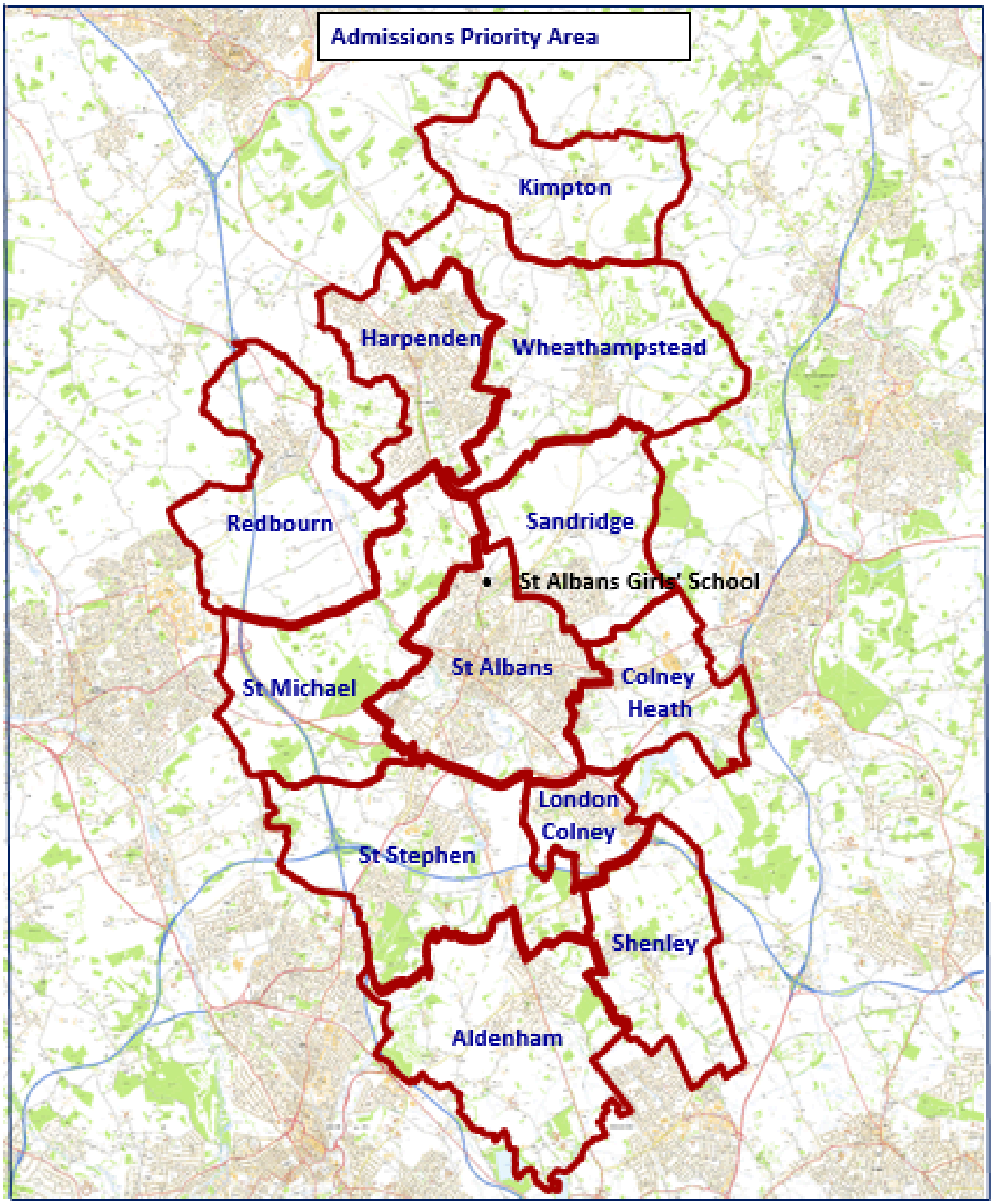
The school participates in the Hertfordshire County Council's Fair Access protocol and will admit girls under this protocol before girls on continuing interest. If necessary the school will admit over the Published Admission Numbers.

Appeals

Parents wishing to appeal who applied through Hertfordshire's online system should log in to their online application and click on the link "register an appeal". Out of county residents and paper applicants should call the Customer Service Centre on 0300 123 4043 to request their registration details and log into www.hertfordshire.gov.uk/schoolappeals and click on the link "log into the appeals system.

Summer born children (1st April – 31st August) – Entry to Year 7

Out of year group applications for Year 7 will be automatically accepted for summer born children admitted into Reception the term after their fifth birthday (i.e. chronologically a year late) and who still remain out of year group.



Key

- St Albans Girls' School
- Parishes/towns & Unparished areas in the Priority Area

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Definitions and Explanatory Notes

The following definitions apply to terms used in the admissions criteria:

Rule 1: Children looked after and children who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England, and ceased to be in state care as a result of being adopted. Previously looked after children are those who were looked after but ceased to be so because of being adopted **or became subject to a child arrangements order[1] or a special guardianship order[2].**

Children who were not looked after immediately before being adopted or made the subject of a child arrangement order or special guardianship order, will not be prioritised under this rule.

Places are allocated to children in public care according to Chapter 2, Section 7 of the School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012.

These children will be prioritised under rule 1.

Highest priority will also be given to children who were previously looked after, including those looked after outside England, but ceased to be so because they were adopted, or became subject to a child arrangement order or a special guardianship order.

A "child looked after" is a child who is:

a) in the care of a local authority, or
b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) of The Children Act 1989)

All children adopted from care who are of compulsory school age are eligible for admission under rule 1.

Children in the process of being placed for adoption are classified by law as children looked after providing there is a Placement Order and the application would be prioritised under Rule 1.

Children who were not "looked after" **immediately** before being adopted or made the subject of a child arrangement order or special guardianship order, **will not** be prioritised under rule 1. Applications made for these children, with suitable supporting professional evidence, can be considered under rule 2.

[1] Child arrangements order
Under the provisions of the Children and Families Act 2014, which amended section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders which settle the arrangements to be made as to the person with whom the child is to live.

[2] Special guardianship order
Under 14A of The Children Act 1989, an order appointing one or more individuals to be a child's special guardian or guardians.

Children previously looked after outside England and subsequently adopted will be prioritised under Rule 1 if the child's previously looked status and adoption is confirmed by Hertfordshire's "Virtual School".

The child's previously looked status will be decided in accordance with the definition outlined in The Children & Social Work Act 2017:

i. to have been in state care in a place outside England and Wales because he or she would not otherwise have been cared for adequately, and

Ii. to have ceased to be in that state care as a result of being adopted.

A child is in "state care" if he or she is in the care of, or accommodated by –

(a) a public authority,
(b) a religious organisation, or
(c) any other organisation the sole or main purpose of which is to benefit society.

Rule 2: Children for whom it can be demonstrated have a particular medical or social need to go to the school

Rule 2 applications will only be considered at the time of the initial application, unless there has been a significant and exceptional change of circumstances within the family since the initial application was submitted.

All schools in Hertfordshire have experience in dealing with children with diverse social and medical needs. However, in a few very exceptional cases, there are reasons why a child has to go to one specific school.

Few applications under Rule 2 are agreed.

All applications are considered individually but a successful application should include the following:

a) Specific recent professional evidence that justifies why only one school can meet a child's individual needs, and/or

b) Professional evidence that outlines exceptional family circumstances making clear why only one school can meet the child's needs.

c) If the requested school is not the nearest school to the child's home address, clear reasons why the nearest school is not appropriate.

d) For medical cases – a clear explanation of why the child's severity of illness or disability makes attendance at only a specific school essential.

Evidence should make clear why only one school is appropriate. A Rule 2 application will generally not be upheld in cases where more than one school could meet the child's need.

In exceptional cases relating to a disability, where more than one school in the county can meet the child's specific needs, a clear and compelling case can be made for the "nearest" school with the relevant facilities, environment or location. You must clearly explain why attendance at the "nearest" school with these facilities is essential.

Applications under Rule 2 can only be considered when supported by a recent letter from a professional involved with the child or family, for example a doctor, psychologist or police officer. The supporting evidence needs to demonstrate why only one named school can meet the social/medical needs of the child.

Applications for children who were not "looked after" immediately before being adopted or made the subject of a child arrangement order or special guardianship order may be made under this rule.

Further details on the Rule 2 process can be found in the Rule 2 proforma

Definition of sibling:

For applications to schools using Hertfordshire County Council's admission criteria, a sibling is defined as: the sister, brother, half brother or sister, adopted brother or sister, child of the parent/carer or partner or a child looked after or previously looked after and in every case living permanently[2] in a placement within the home as part of the family household from Monday to Friday at the time of this application.

A sibling **must** be on the roll of the named school at the time the younger child starts or have been offered and accepted a place.

If a place is obtained for an older child using fraudulent information, there will be no sibling connection available to subsequent children from that family.

Multiple births:

Hertfordshire County Council (HCC), as the admission authority will admit over the school's published admission number when a single twin/multiple birth child is allocated a place at the school and the other twin/multiple birth child has applied but not been allocated.

To maximise the chances of your children being allocated places at the same school, it is recommended that you list the same schools in the same order across all applications. If you are applying for single-sex schools, it is possible that one child will be allocated a place and the other will not. Please be aware that it is not possible to allocate a place at a school that is not ranked on the application form, unless a non-ranked allocation is offered.

For single sex academies that we allocate places to, a place will be offered to children of the same sex unless the place allocated to the first child was offered under the random allocation procedure. In this case, places will not initially be offered to other children of the same sex in the family as this would compromise the random element of the allocation process. However, the academy may decide to offer an additional place after the allocation process has been completed. Please be aware that it is not possible to allocate a place that is not included on the application form, unless a "non-ranked" allocation is offered.

Home address:

The address provided **must** be the child's current permanent address at the time of application.

- 'At the time of application' means the closing date for applications
- "Permanent" means that the child has lived at that address for at least a year

A signed tenancy agreement showing that your tenancy began on or before 1 December 2027. Where the tenancy arrangement does not include a fixed term, or where additional evidence is required to confirm that the address is the child's normal place of residence, we may request further proof of address and verify this through the Shared Anti-Fraud Service where necessary.

[12] A sibling link will not be recognised for children living temporarily in the same house, for example a child who usually lives with one parent but has temporarily moved or a looked after child in a respite placement or very short term or bridging foster placement. If an applicant lives at more than one address, the sibling must also reside at the same address for the majority of the school week. The sibling's address will be verified by the school

The application can only be processed using one address. If a child lives at more than one address (for example due to a separation) the address used will be the one where the child lives for the majority of the school week. If a child lives at two addresses equally, parents/carers should make a single joint application naming one address.

If the child's living arrangements change after you apply and they now spend the majority of the school week living at a different address, you must provide evidence of the new permanent address.

We may ask for proof of your address at any time. If, following an initial investigation and/or any investigation by the Shared Anti-Fraud Service, the county council concludes that a fraudulent address has been used, correspondence confirming this decision will be sent to the applicant. We will explain the decision-making process and the action that will be taken with the application. We will also confirm which address will be used as the child's permanent home address for admission allocation purposes.

If we receive more than one application with different address details and **parents don't agree,** parents/carers should provide court documentation to evidence the address that should be used for admission allocation purposes. If two applications are received, with different addresses, neither will be processed until the address issue is reconciled.

If two different applications are received for the same child from the same address but contain different preferences, parents/carers will be invited to submit a joint application or provide court documentation to evidence the preferences that should be used for the admission process. Until the preference issue is reconciled neither application will be processed.

If duplicate applications are made to different LAs for the same child, those LAs will liaise and share information. The child's home LA will determine if the application will be processed.

For the transfer application rounds, if the initial differing applications (one or both) were received "on-time", an amended joint application will also be considered "on-time" if received before the "late deadline". If the amended joint application is received after the late date, it will be treated as "late". The late deadline for the 2027/28 transfer application process is 1 December 2027 for secondary and upper applications and 1 February 2028 for primary, junior and middle applications. If these dates change, amendments will be published on the HCC admissions web pages at the start of the 2028/29 application process in September 2027.

Fraudulent applications:

The school, in liaison with Hertfordshire County Council, will do as much as possible to prevent applications being made from fraudulent addresses, including referring cases to the Shared Anti-Fraud Services for further investigation as necessary.

Address evidence is frequently requested, monitored and checked and school places will be withdrawn when false information is deliberately provided. Hertfordshire County Council will take action in the following circumstances:

- When a child's application address does not match the address of that child at their current school
- When a child lives at a different address to the applicant
- When the applicant does not have parental responsibility

- When a family move shortly after the closing date of applications when one or more of the following applies:
    - The family has moved to a property from which their application was less likely to be successful
    - The family has returned to an existing property

- The family lived in rented accommodation for a short period of time (anything less than a year) over the application period
- Official/public records show a different residence at the time of application

- When a child starts at the allocated school and their address is different from the address used at the time of application

Parents/carers will need to show that they have relinquished residency ties with their previous property and they, and their child(ren) are permanently residing at the address given on the application form.

Address Visits

Where suspicions lie as to the validity of an address, the Admissions & Transport Team may make unannounced visits to the applicant's claimed address or any other address suspected to be the normal permanent residence of the child's primary carer or the address where the child resides for the majority of the week. The aim of these visits is to verify that the address information provided on the application form is accurate. All visits will be made by two members of the Admissions & Transport Team.

If an address appears to be unoccupied at the time of a visit, a letter will be left confirming that an attempted visit took place. This letter will ask the occupant to contact the Admissions & Transport Team within 24 hours to confirm receipt of the letter and details of the occupant. It is reasonable to expect that an applicant living at the address stated on the application form can respond within 24 hours. If contact takes longer than 24 hours, the applicant will be asked to explain why and provide evidence why they did not respond within the specified time.

If, following the initial investigation or any further investigation, the Admissions & Transport Team concludes that, on the balance of probability, a fraudulent address has been used on an application, correspondence will be sent to the applicant confirming this decision. This will outline the factors taken into account in making the decision as well as the action which will be taken with the application. It will also set out which address will be considered to be the child's permanent home address for the purpose of their application for admission to school.

Home to school distance measurement for purposes of admissions:

A 'straight line' distance measurement is used for all home to school distance measurements for community and voluntary controlled schools in Hertfordshire. Distances are measured using a computerised mapping system to two decimal places. The measurement is taken from the AddressBase Premium address point of your child's house to the address point of the school. AddressBase Premium data is a nationally recognised method of identifying the location of schools and individual residences.

Priority Areas:
Priority areas are determined by administrative parishes/unparished areas or towns. Your home parish/unparished area or town is clearly identified on your Council Tax statement/bill. If you are unsure which area you live in you can use the "Find Your Nearest School" facility available at www.hertfordshire.gov.uk/admissions.

Definition of "nearest school" for secondary admissions:

The "nearest school" definition for rule 6 is "the nearest Hertfordshire maintained school or academy that is non-faith, co-educational and non-partially selective.

Note:

- Non-partially selective means that the school does not offer any places based on academic ability
- "Relevant gender" for St Albans Girls' School means that the school is either a girls' school at 11-16 years of age or a co-educational school in the Sixth Form.

Applications from children* from overseas:

All children of compulsory school age (5 to 16 years) in England have a right of access to education. However, where a child is in England for a short period only, for example less than half a term, it may be reasonable to refuse admission to a school.

An application for a school place will only be accepted for such children currently overseas if, for In Year applications, proof is provided that the child will be resident in Hertfordshire within two weeks. In Year allocations are made on the assumption that the child will accept the school place and be on roll within that timescale.

For the Secondary transfer process, applications will not normally be accepted from, nor places allocated to, an overseas address. The exception to this (for both In Year and transfer processes) is for children of UK service personnel and crown servants (and from military families who are residents of countries with a Memorandum of Understanding with the UK). In these cases, HCC will allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a HCC Unit postal address or quartering area address, for consideration of the application against oversubscription criteria.

Applications will also be considered and places offered in advance for these families, if the application is accompanied by an official letter that declares a relocation date but does not provide a quartering or unit address because the family will be residing in private accommodation. In these cases, if the family does not already have a permanent private address in Hertfordshire, the military base or alternative 'work' address in Hertfordshire will be used for allocation purposes. If the family already has an established alternative private address, that address will be used for admission purposes as long as the parents provide evidence of the address and that the child will be living there.

[2*] Children who hold full British Citizen passports (not British Dependent Territories or British Overseas passports), or have a UK passport describing them as a British citizen or British subject with the right of abode and normally have unrestricted entry to the UK. Freedom of movement into the UK for European Economic Area and Swiss citizens ended at the end of 2020. EEA (Irish citizens aside) and Swiss national children entering the UK after the end of 2020 are now treated the same as other foreign nationals. This means they will no longer have the right to enter the country to access a state-funded school unless they fall within certain immigration categories. Find out more about visas and immigration and the EU Settlement Scheme for European Economic Area and Swiss citizens.

The school, in liaison with HCC, will also consider accepting applications from children* whose family can evidence intent to return to and/or permanently reside in Hertfordshire prior to the start of the new academic year. These applications, if accepted, will be processed from the overseas address until sufficient evidence is received to show the child is permanently resident in Hertfordshire. Evidence must be submitted at the time of application.

Evidence submitted after the date for late applications (1 December 2026 for secondary transfer) cannot be considered before National Allocation Day. Decisions on these applications will be made by a panel of senior officers and communicated with parents within 6 weeks of receipt.

If an applicant owns a property in Hertfordshire but is not living in it, perhaps because they are working abroad at the time of application, the Hertfordshire address will **not** be accepted for the purposes of admission until the child is resident at that address.

Children from overseas, other than those mentioned above, do not generally have automatic right of entry to the UK. An application for a school place will not therefore be accepted until they are permanently resident in Hertfordshire. Proof of residency such as an endorsed passport or entry visa will be required with the application, in addition to proof of Hertfordshire address, for example a council tax bill or 12 month rental agreement.

Children Out of Year Group (except applications for reception from summer born):

The school's policy is for children to be educated within their correct chronological year group, with the curriculum differentiated as necessary to meet the needs of individual children. This is in line with DfE guidance which states that "in general, children should be educated in their normal age group".

If parents/carers believe their child(ren) should be educated in a different year group they should, at the time of application, submit supporting evidence from relevant professionals working with the child and family stating why the child must be placed outside their normal age appropriate cohort. DfE guidance makes clear that "it is reasonable for admission authorities to expect parents to provide them with information in support of their request – since without it they are unlikely to be able to make a decision on the basis of the circumstances of the case".

Applications from summer born children who initially started reception a year later than normal and who remain educated out of year group, will automatically be accepted and processed as "out of year group" when the child moves to another community or voluntary controlled school, for example from an infant to junior school or through the secondary transfer process.

Hertfordshire County Council on behalf of the school's governing body will decide whether the application will be accepted on the basis of the information submitted. The Panel's decision will be based upon the circumstances of each case including the view of parents, the Headteacher, the child's social, academic and emotional development and whether the child has been previously educated out of year group. There is no guarantee that an application will be accepted on this basis. If the application is not accepted this does not constitute a refusal of a place and there is no right to an independent statutory appeal.

Similarly, there is no right of appeal for a place in a specific year group at a school. The internal management and organisation of a school, including the placement of pupils in classes, is a matter for the Headteacher and Senior Leadership of the school.

Admission to the Sixth Form will be for any student (existing St Albans Girls' School or new to the school) who meets the minimum academic standards expected as set out in the Sixth Form Prospectus.

The PAN for external students is **100**.

Minimum academic entry requirements to study A levels
Students must have achieved at least 40 GCSE points, calculated as follows, from their best 8 GCSE results:

Grade 9 = 9 points, Grade 8 = 8 points, Grade 7 = 7 points, Grade 6 = 6 points, Grade 5 = 5 points, etc.

Students choosing to study Maths and/or Science at A Level, a high grade 6 or above at GCSE in those subjects.

For all other subjects, Grade 6 is required in the subject to be studied at A Level. New subjects available for study at A Level, usually require Grade 6 or above in associated GCSE subjects. Full details are on the school website.

In the event of oversubscription to the Sixth Form places will be offered by applying the following criteria in the order given:-

Rule 1 – Students looked after and Students who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order.

Rule 2 - Medical or Social: Students for whom it can be demonstrated that they have a particular medical or social need to go to the school

Rule 3: Sibling. Students with a sibling already at the school at the time of application where there is a reasonable expectation that the sibling will continue to be attending the school at the start of the new academic year

Rule 4: Children of staff

Rule 5: Students who live nearest to the school.

Continued interest list: all unsuccessful applicants will be added to the school's continued interest list. Any places which become available will be allocated in accordance with the admission rules set out in this document in relation to Sixth Form entry and the over-subscription criteria. Distances will be measured by the school using "FURNS" (the Find Your Nearest School measurement tool on HCC's website).

All unsuccessful Sixth Form applicants have the right to appeal and St Albans Girls' School must admit any student who is admitted through the appeal process. An Independent Appeal Panel will oversee all Sixth Form appeals. Any such students take precedence over the continued interest list.

Tie break: In the event of two identical applications, the tie break will be implemented using a simple random sampling method. For further guidance on our Sixth Form provision and an application form, please visit www.stags.herts.sch.uk/Sixth-Form/

For further guidance regarding the definitions of the above, see Appendices 1 - 2 of this document.

SIXTH FORM APPLICATION FORM - (EXTERNAL CANDIDATES)
FOR SEPTEMBER 2027 - Please complete online

APPLICANTS DETAILS:

Forename: ……..…… **Surname**:
……..……

Address:
……
……..……..

……..…… **Post Code**:
……..……

E-mail Address:
……..……

Home Telephone: ……..…….. **Mobile No**:
……..……..

Date of Birth: ……..……..…….. ☐ **Female** ☐ **Male**

Current School:
……
……..……

Current Courses Studied:

SUBJECT	LEVEL (eg GCSE)	EXAMINATION BOARD	DATE OF EXAMINATION (mm/yyyy)	PREDICTED GRADE

Examinations Completed:

SUBJECT	LEVEL (eg GCSE)	EXAMINATION BOARD	DATE OF EXAMINATION (mm/yyyy)	GRADE ACHIEVED

Proposed Courses of A Level Study

Please refer to the course entry requirements and enter your chosen options of three or four A Levels below:

1st choice	
2nd choice	
3rd choice	
4th choice	

Predicted GCSE Grades

Please provide the name of a contact at your current school (usually Head of Year) from whom we can request your predicted grades.

Name of member of staff:

……..…

…….. **Name of school**:

……..……

……..…

On completion, this form should be signed by the parent or applicant and must be returned to admin@stags.aetrust.uk no later than **Friday 26 March 2027.** Applications received after this day will be considered if places are still available.

Signature of Student: ……..……..…..…

OR

Name of Parent/Carer: ……..…….…….. **Signature**:

…..……..…….. **E-mail**:

……..…….. **Mobile No**:

……..……..…

Date: ……..……...……...

If you have any questions, please telephone 01727 853134 or e-mail admin@stags.aetrust.uk