

16-19 Bursary Fund 2026/2027



The St. Albans Girls' School 16-19 Bursary Fund is a scheme designed to help students facing financial hardship to continue in full time education after Year 11.

To qualify, students must be aged over 16 and under 19 on 31 August at the start of the academic year in which they start a programme of academic study. They must also be enrolled onto a full time programme of study.

Payment, where applicable, will be made via BACS into a student's bank account. If a student does not have a bank account, they will need to open one in order to receive their bursary payment. Payments are dependent on student attendance, conduct and application to their studies. All final decisions on eligibility are made by the Headteacher.

The scheme comprises of two parts:

VULNERABLE BURSARY

Up to £1,200 a year for students who are:

- in care
- care leavers
- in receipt of Income Support or Universal Credit **in their own right** because they are financially supporting themselves or, financially supporting themselves and someone who is dependent on them and living with them, such as a child or a partner
- in receipt of Disability Living Allowance or Personal Independence Payments (PIP) **in their own right** and Employment Support Allowance or Universal Credit **in their own right**

DISCRETIONARY BURSARY

For students that are not in the groups above but:

- are in receipt of Free School Meals (confirmed by Hertfordshire County Council)
- have a gross annual household income below £26,569 **or**
- who are facing other genuine financial barriers to attending Sixth Form

Students can receive:

- Reimbursement of the cost of a Herts Saver Card, to enable them to receive discounted bus travel to and from school
- Payment for essential educational visits during the academic year
- Reimbursement of the cost of travel to up to 5 University Open Days or Post 18 Job/Apprenticeship interviews. (Upon production of travel receipts)

Students receiving any of the above bursaries may also be able to claim for additional assistance if they are taking part in certain courses with high expenditure such as Art, Food Technology and Geography.

This bursary is awarded based on specific requirements and can only be used to help students meet the costs related to participation.





How will the bursary be managed?

For both bursaries:

- You (the student) will have a short meeting where we look at the sorts of spending the bursary can (and cannot) cover.
- Before the student makes a purchase, it is vital that these are discussed with Mr Doherty first to ascertain whether bursary funds can or cannot be used.
- You must maintain at least 96% authorised attendance for each half term. If this normal expectation of Sixth Formers is not met, then no payment will be made for the month(s) of higher absence. Students are also required to meet the usual reasonable expectations of all Sixth Form students, which includes good conduct and uniform standards being met

Please note, for both bursaries:

- The bursary 'pot' is limited, and so the above commitment is similarly limited and is based on the available funds allocated to the school on an annual basis. We would hope to be able to continue to support you throughout your time in the Sixth Form, but this may have to change
- There is a small emergency fund for students who find themselves struggling to attend school in exceptional circumstances. Please apply using the same form, and note this in the free text section of the form
- Certain items, such as IT equipment and text books, may need to be returned after the student completes their course, to allow other students to benefit from them. Other more personal items, such as clothing, files and folders, will remain the property of the student when they finish the course

ADDITIONAL HELP

Under **exceptional** circumstances, students who are not automatically eligible for an award can also apply for help with one off course related expenses (proof of income or hardship will be asked for).

Applications for additional help will be considered on an individual basis and are dependent upon available funds. Please contact Mr Doherty for more details.

To apply for a bursary, please complete the Google Form shared on Google Classroom by Friday 2 October 2026.

Applications submitted after this date will be considered in light of available funds. Successful applicants will be informed by email.

